



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

**Districtwide Education Specifications RFQ/P  
Questions & Answers  
October 12, 2017**

- 1) Does the District have a pre-determined number of meetings for each project phase?  
A: No, please indicate your recommendations.
- 2) Should we include all consultants (main and specialty) in our response?  
A: Yes.
- 3) Was distribution of the RFQ/P was limited to the firms awarded Master Service Agreements for Architectural Design Services?  
A: No, this is a professional services agreement and not an AE opportunity specifically.
- 4) We would like to confirm the schedule intent that the assessments would take place by the end of the year and stakeholder meetings would start after the first of the year.  
A: The schedule was included for planning purposes and is ideal. However, other proposed schedules presented by firms will be considered.
- 5) Please confirm the assessment of the school sites are for function and use of existing spaces and not for the condition or maintenance.  
A: Function and use are the primary focus, both for existing and proposed spaces, though in some cases the District will want some input on how the improvement condition of existing spaces might be a solution.
- 6) Will the interviews be scheduled early? We have some integral staff not available on Monday and Tuesday, October 30<sup>th</sup> and 31<sup>st</sup> and would request that if shortlisted, our interview take place after then.  
A: Interviews if needed will take place approximately two and half weeks after submission of the RFQ/P's.
- 7) Will the District be providing a Demographer?  
A: Decision Insight does enrollment projections for the District. We will need to determine how much additional information is needed with the selected firm after award.

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